# ENGLISH LANGUAGE TEACHING

**CATALOGUE 2018** 

authentic English for learning



Collins | COBUILD

# Collins

### Welcome to the 2018 Collins ELT catalogue!

I'm very excited about the Collins 2018 catalogue as the publishing team has been busy this past year and we've got lots to share with you. In spring, we are publishing new editions of our highly successful COBUILD British English Learner's Dictionaries. We'll have new editions of our Advanced, Intermediate and Primary Learners. Please see pages 48–51 for more information.

Five new exciting Agatha Christie ELT readers have been added to our library and these include the novels that have been adapted many times for film and television, such as Murder on the Orient Express and *Death on the Nile*. See pages 26–27 for details.

For those of you teaching young learners or early teens, we've got two brand new exciting courses for you, one for students at Primary/Elementary schools and another for 11–14 year olds. See pages 11–12 for more details. And finally, for those of you who are preparing your students for the Cambridge English Qualifications for young learners, we have new editions of our Practice Tests which have been fully updated for the new exam in 2018. Go to pages 28–29 for more details.

If you would like to find out more, please contact our International Sales team, whose details are on the back cover. We are always happy to hear from you!

Best.

Celia Wigley

Head of International Projects

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Collins Sign up for emails at

www.collinselt.com for resources, news, competitions and information.

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Level indicator



Age indicator



New in 2018



Also available as an app



Also available as an e-book



Includes Audio



Additional material available online

#### **About Collins ELT**

We think it's essential that learners have access to real and up-to-date examples of English. That's why we are committed to creating materials that are authentic, high-quality and easy to use.

The mission to produce authentic materials has been at the heart of our ELT publishing since 1987 – when the first Collins COBUILD dictionary was published.

# Collins COBUILD

# THE SOURCE OF AUTHENTIC ENGLISH

Our explanations, examples and special features are all based on our 4.5-billion-word database of the English language, the Collins Corpus, which means you can trust COBUILD to help you speak and write accurate and up-to-date English. The corpus is updated every month and has been at the heart of Collins COBUILD for more than 30 years.



go to page 48 to find out more



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# First English Words



Authors: Karen Jamieson, Niki Joseph, Hans Mol

Encourage a love of learning English. Through fun, engaging activities and beautiful illustrations, young learners of English practise the words they need to learn with the help of Ben, Daisy and Keekee the monkey.

Age 3-7

Watch a classroom demo lesson with lots of teaching ideas at www.collinselt.com/firstenglishwords!

#### **First English Words**

Includes CD with songs to help children learn English through play

Winner of the title 'Best entry for young readers' at the English-Speaking Union (ESU) English Language Book Awards 2012.

Packed full of fun and useful everyday vocabulary and a CD with 36 songs, this beautifully illustrated vocabulary book encourages a love of learning English.



HRH THE DUKE OF
EDINBURGH ESU
ENGLISH LANGUAGE
BOOK AWARDS 2012
Best entry for young readers

A book that will be read over and over again English-Speaking Union





#### First English Words Activity Book 1 and 2

Authors: Hans Mol and Niki Joseph

Two activity books containing simple but engaging activities with pre-reading and pre-writing tasks. The activity books are inspired by the award-winning First English Words and can be used together with the vocabulary book or on their own.





#### First English Words Teacher's Book

Authors: Hans Mol and Niki Joseph

An essential guide for teachers using the *First English Words* vocabulary book and *Activity Books* in their classroom.

- Engaging lesson plans based around topics from First English Words
- Information on teaching young learners, and techniques for building your own lesson plans
- Photocopiable activity sheets for each lesson
- Photocopiable flashcards and ideas for games and activities
- 📀 Downloadable audio material and ideas for using the songs from First English Words

#### **First English Words Flashcards**

One hundred bright and colourful flashcards with ideas and instructions for fun games and activities to help children learn the words. The flashcards can be used independently or alongside the First English Words vocabulary book and with the First English Words Activity Books.

#### **First English Words Activity Pack** The First English Words Activity Pack provides an inspirational pre-school vocabulary acquisition programme. Perfect for an introduction to English or as a supplement to more extensive English programmes.

The pack contains:

- First English Words
- First English Words Activity Books 1 and 2
- First English Words Teacher's Book
- 4 posters
- 100 A5 flashcards
- 35 A4 story cards
- Audio CD





First English Words



First

English Words

Activity Book

First English Words

978-0-00-743157-1 incl. CD

First English Words Activity Book 1 978-0-00-752313-9

First English Words Activity Book 2 978-0-00-752312-2

First English Words Teacher's Book 978-0-00-753600-9

First English Words Flashcards 978-0-00-755879-7 100 cards

First English Words Activity Pack 978-0-00-753658-0 Mixed Media



# **Collins Big Cat**

#### Learn to read in English



**Collins Big Cat** readers and workbooks help children to learn how to read in English – accurately, fluently and with enjoyment.

Choose from 200 different *Collins Big Cat* readers and workbooks across 13 carefully graded levels and on a broad range of topics, reflecting the breadth of a school curriculum, and the general interests of children.

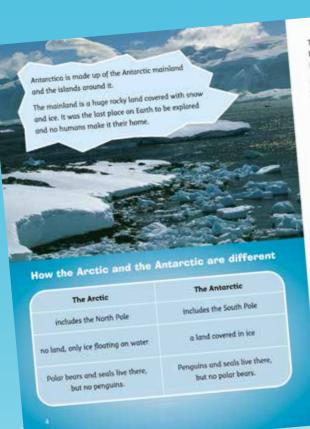
Following colourful and engaging texts – both fiction and non-fiction – children naturally extend their understanding of English language structures.

Collins Big Cat workbooks contain:

- Vocabulary and language exercises
- General comprehension exercises
- Games and puzzles
- A quiz to test understanding

For more information and to download a full catalogue of Big Cat readers and workbooks, please visit www.collinsbigcat.com/elt

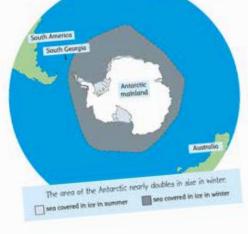




The Antarctic mainland is enormous. It is 58 times larger than the United Kingdom. In wineer it doubles in size, as the sea around it freezes.

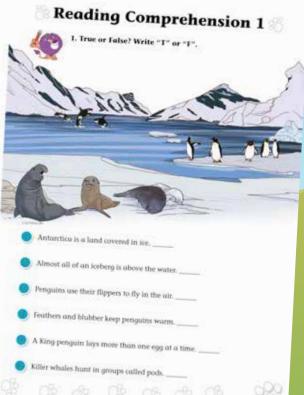
Most creatures can't survive inland during the winter. Some live on the coasts which are warmer but most move further north to escape the extreme cold. The Emperor penguin is one of the few creatures which can cope during these dark and freezing months.

South America



Sample page from Antarctica: Land of the Penguins: Band 10/White





# **English for Mathematics**



Series editor: Mary Wood

Authors: Karen Greenway, Linda Glithro and

**Emma Low** 

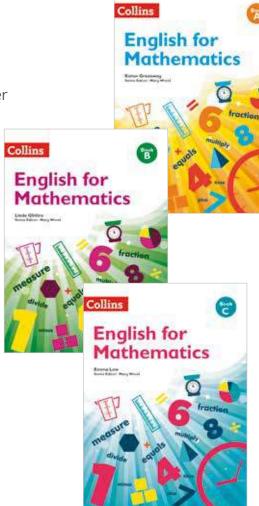
These workbooks provide support for children in upper

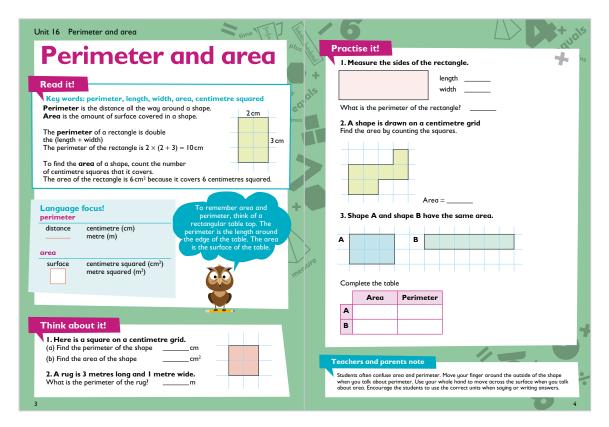
primary who are learning mathematics in English.

The course teaches learners the specific vocabulary and language they need in their mathematics classes.

- Units are organized by mathematical topic and concepts, appropriate to the age group
- Key language relating to the mathematical concept of each unit is highlighted and explained in clear, simple English
- Cartoons, diagrams and charts help children understand mathematical words, and exercises enable them to practise the language as they go along
- Ideas at the end of each unit provide teachers or parents with ways to present the concepts and vocabulary

English For Mathematics: Book A 978-0-00-813570-6
English For Mathematics: Book B 978-0-00-813571-3
English For Mathematics: Book C 978-0-00-813572-0





# **English Club**

#### Author: Rosi McNab

Activity books for young learners of English to use at home on their own or with their parents.

Children can colour in, play games, use stickers, solve puzzles and sing along to songs or listen to stories in English on the accompanying CD-ROM.

 CD-ROM with dialogues, stories and songs read and sung by native-speaker children

- Puzzles and games in a wide variety of styles
- 'Close up' sections focus on the target language
- Word bank to consolidate and revise new vocabulary
- Two pages of colourful stickers for use with the activities (English Club 1)
- 'Did you know?' sections with fantastic facts about the world, the English language and the people who speak it (English Club 2)

Helpful notes for parents in English, Chinese, Japanese, Korean, Malay, Spanish, German, Russian,

Arabic, Italian, Portuguese and Turkish included on CD-ROM.

English Club

Book 2

With CD-ROM

ASSAULT BOOK

ASSAULT B

Includes CD-ROM with songs, stories, dialogues, jokes and notes for parents

🌉 stickers

English Club

English Club

 English Club 1 (Age 5–6) incl. CD-ROM + Stickers
 978-0-00-748859-9

 English Club 2 (Age 7–8) incl. CD-ROM
 978-0-00-748860-5





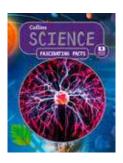
Sample page and Sticker page from English Club

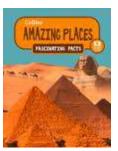
# **Fascinating Facts**





Interesting, informative and fun, the Fascinating Facts series will amaze and entertain children, and help them understand the world around them.

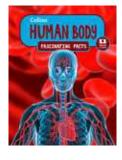


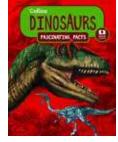






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# **Little Red Dragon**

Kindergarten/ Pre-School and lower Primary

12 charming and imaginative stories to present a bridge for young learners between recognising simple collective sets of vocabulary and the more advanced goal of independent reading.

The stories come with audio books so that children can listen and understand while looking at the lively and beautiful pictures on the page. The simple printed texts are provided for reference and as a support for children who have started to learn to read.

The stories also include activities and one specially-written song per story to help children practise new words.















It's	Α	Dragon

It's A Dragon – American English

Finding Grandpa

Finding Grandpa – American English

Let's Paint

Let's Paint – American English

Night Adventure

Night Adventure – American English

Flying Farm

Flying Farm – American English

Purple Feet

Purple Feet – American English

Riding On A Rainbow

Riding On A Rainbow – American English

Crawl Like A Beetle

Crawl Like A Beetle – American English

The Playhouse

The Playhouse – American English

Picnic In The Sky

Picnic In The Sky – American English

At The Zoo

At The Zoo - American English

Magic Friends

Magic Friends – American English

 $Please\ contact\ our\ sales\ team\ at\ \textbf{collins.international@harpercollins.co.uk}\ for\ more\ information.$ 

# International Primary English as a Second Language

Consisting of innovative magazine-style Student's Books, extensive Workbooks and supportive Teacher's Guides, this new highly flexible, 6-level course offers progression within and across levels. It covers the Cambridge Primary English as a Second Language framework from Cambridge Assessment International Education and takes students from CEF A1 level (beginner) to A2 level (pre-intermediate).

#### Student's Books:

- Engage learners with the colourful and appealing magazine-style resources
- Inspire thought and conversation with a range of fiction and non-fiction reading texts

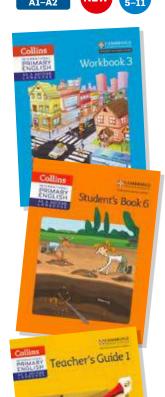
#### Workbooks:

- Provide additional activities and opportunities for further practice
- Build confidence and understanding of key vocabulary and language
- Challenge your learners to stretch themselves by spending longer thinking about a topic and investigating it further with the 'Thinking Deeper' tasks

#### Teacher's Guides:

- Benefit from a clear, but differentiated path through the Student's Books
- Be ready to teach with comprehensive, easy-to-use teacher and classroom resources, including step-by-step lesson plans, and a varied and extensive Activity Bank





This series is endorsed by Cambridge Assessment International Education to support the full curriculum framework from 2011.

Sample pages from Student's Book 3

Student's Book Stage 1	978-0-00-821358-9	£5.99
Workbook Stage 1	978-0-00-821359-6	£7.99
Teacher's Guide Stage 1	978-0-00-821360-2	£100
Student's Book Stage 2	978-0-00-821361-9	£5.99
Workbook Stage 2	978-0-00-821362-6	£7.99
Teacher's Guide Stage 2	978-0-00-821363-3	£100
Student's Book Stage 3	978-0-00-821364-0	£5.99
Workbook Stage 3	978-0-00-821365-7	£7.99
Teacher's Guide Stage 3	978-0-00-821366-4	£100

Student's Book Stage 4	978-0-00-821367-1	£5.99
Workbook Stage 4	978-0-00-821368-8	£7.99
Teacher's Guide Stage 4	978-0-00-821369-5	£100
Student's Book Stage 5	978-0-00-821370-1	£5.99
Workbook Stage 5	978-0-00-821371-8	£7.99
Teacher's Guide Stage 5	978-0-00-821372-5	£100
Student's Book Stage 6	978-0-00-821373-2	£5.99
Workbook Stage 6	978-0-00-821374-9	£7.99
Teacher's Guide 6	978-0-00-821375-6	£100

# Cambridge Lower Secondary English as a Second Language





Written with a range of international contexts in mind, this new, flexible 3-level course is perfect for 11–14 year olds\*. It is designed to allow flexibility in how the course is taught and offers highly illustrated, engaging material with a variety of appropriately-graded exercises and activities. The course covers the Cambridge Lower Secondary English as a Second Language syllabus from Cambridge Assessment International Education and is suitable for students at CEF B1 level (intermediate).

#### Student's Books:

- Each level comprises 16 units based around motivating and relevant themes
- Include engaging literature texts to encourage students to read
- Provide cross-curricular support to enhance the study of other subjects
- Designed to develop students' critical thinking skills across a wide range of topics

#### Workbooks:

- Offer a range of practice exercises to consolidate and extend students' learning
- Encourage students to self-evaluate and reflect on their progress
- Provide additional practice through regular review sections

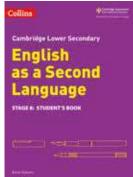
#### **Teacher's Guides:**

- Provide clear guidance to help with lesson planning
- Offer support for mixed ability classes
- Allow flexibility in teaching, with extra worksheets and additional activity ideas
- Include answer keys for Student's Book and Workbook



Sample pages from Cambridge Lower Secondary English as a Second Language Student's Book







This resource is endorsed by Cambridge Assessment
International Education for the Cambridge Lower Secondary
English as a Second Language curriculum framework from 2011.

Student's Book: Stage 7 978-0-00-821540-8	£17.99
Student's Book: Stage 8 978-0-00-821541-5	£17.99
Student's Book: Stage 9 978-0-00-821542-2	£17.99

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Teacher's Guide: Stage 7 978-0-00-821543-9	£49.99
Teacher's Guide: Stage 8 978-0-00-821545-3	£49.99
Teacher's Guide: Stage 9 978-0-00-821547-7	£49.99

# **Get Ready for IELTS**

CEF level: A2+ IELTS level: 4+

#### An IELTS foundation course

Get Ready for IELTS is a specially designed course that takes students from pre-intermediate up to intermediate level so that they are ready for their IELTS preparation course.

Written by a team of experienced IELTS tutors, this 100-hour course uses the flipped learning approach to maximise the effectiveness of time in the classroom.

The course contains 50 hours of core classroom material with an additional 50 hours of material that can be offered as homework. or for consolidation or extension in class. This additional material is available both online and in print allowing for flexible learning.

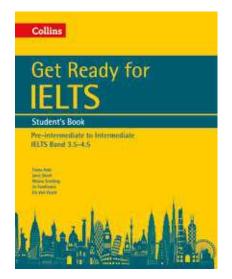
This comprehensive course includes a wealth of resources and support for students and teachers:

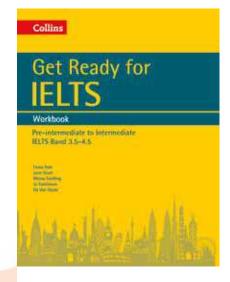
- Student's Book with Audio CD
- Workbook
- Online resources via Collins Connect
- Teacher's Guide with Audio CD

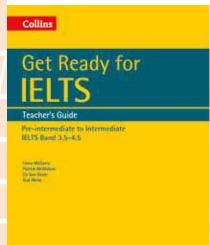
The impressive author team includes

Fiona Aish, Fiona McGarry, Patrick McMahon, Jane Short, Rhona Snelling, Jo Tomlinson, Els Van Geyte and Rod Webb.

978-0-00-813917-9
978-0-00-813566-9
978-0-00-816008-1
978-0-00-813918-6







# **Get Ready for IELTS**



### 'Flipped Learning' - an innovative approach

Get Ready for IELTS' flipped learning approach, in which students do pre-class preparation, maximises the usefulness of time spent in class ensuring teachers are able to focus on key skills development and exam strategies in the classroom. Here are the three steps to the Get Ready for IELTS flipped learning approach.

#### Step 1 - Pre-Class **Preparation**

Students prepare for their IELTS class with the language development activities in the online resources on Collins Connect. By learning vocabulary and grammar in advance, students can focus on learning the skills and strategies for passing the test in class.

Alternatively, students can do this pre-class preparation in their Workbook.

Collins Connect

#### Step 2 -**Skills Development**

In class, students learn the skills they need for the exam through the skills development activities in the Student's Book. Strategies for achieving good IELTS scores are also highlighted. Teachers can support students as they work through the course.



#### Step 3 -**Exam Practice**

Each unit in the Student's Book contains exam practice which gives students the opportunity to practise the skills they have been developing. The format follows the actual exam and teachers can use this to check their students' progress towards being ready for the test. This part of the Student's Book can also be set as homework giving teachers further flexibility.

For more information on the course visit www.collins.co.uk/getreadyforielts

# **Get Ready for IELTS: Resources for students**

CEF level: A2+

Get Ready for IELTS offers a wealth of print and digital resources for students.

### Collins Connect

The online resources contain:

- all the pre-class preparation work for students with self-marking, making it easy for students to see what they have retained and what they need to work on
- additional practice material with a focus on grammar, spelling, punctuation and sentence structure to help students prepare for the writing and speaking sections of the exam

#### Workbook

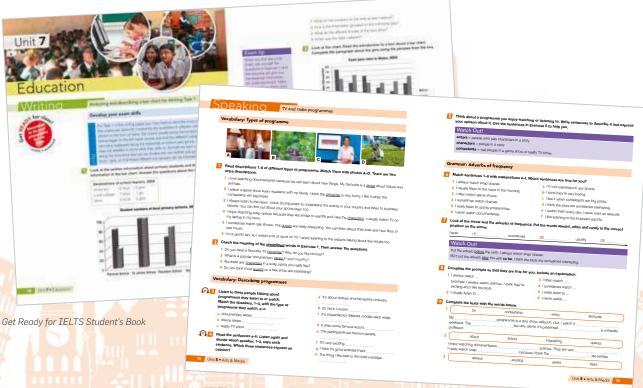
This component contains:

- all the pre-class preparation work for students (This is an alternative to Collins Connect.)
- a punctuation guide to help students improve their writing skills
- exercises to help students avoid common errors

#### **Student's Book**

This contains:

- 12 units of carefully graded material to help students improve their reading, writing, listening and speaking skills
- motivating topics and tasks which help develop critical thinking skills
- key grammar and vocabulary in every unit that builds language skills and improves accuracy
- Exam Tips to fully prepare students for what to expect in each part of the exam and provide strategies for success
- IELTS-style practice questions that enable students to approach the exam with confidence
- a Grammar Guide that provides clear explanations and examples of key language in use
- an Audio CD for Speaking and Listening practice



Get Ready for IELTS Workbook

# **Get Ready for IELTS: Resources for teachers**

CEF level: A2+ **IELTS** level: 4+

Get Ready for IELTS offers a complete support package for teachers including the **Teacher's Guide** which provides:

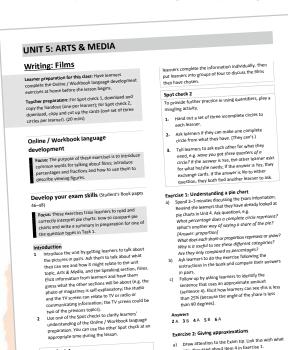
- clear and easy-to-follow lesson plans, explanations and instructions for getting the most out of classroom time
- activities to spot-check that students have understood and retained the vocabulary and grammar preparation they have done before class
- notes on typical mistakes students make and how to correct them
- answers to Student's Book exercises contained within the lesson plans, for ease of use
- model answers for Writing and Speaking
- an audio CD for Listening and Speaking activities



**Collins Connect** offers teachers further support with:

- photocopiable activities
- audioscripts of all Listening and Speaking activities





Exercise 2: Giving approximations a) Draw attention to the Exam tip. Link this with what you discussed about item 4 in Exercise 1.
b) Before learners begin, highlight the language used to describe the categories, e.g. 13–24 years (between 13).

UNIT 5 ARTS & MEDIA 33

Suggested anowers
Just Over a for do finema visitors are between 25 and
30, Almost 25 percent of inferna visitors are young
people aged 13 to 20 years old. Just under a quarter of
people who wist the climena are between 13 and 24 years
old. Yearly a tibir do f people who visit the cinema are
over 55 years old.

Answers
2 stony 3 cost 4 a quarter / 25 per cent 5 about /
approximately 6 Two thirds / 66 per cent 7 five
per cent 8 proportion / number / percentage
9 approximately / about 10 per cent

- 9 approximately / about 10 per cent

  Extension activity (50 mins)
  Conduct a smilar survey of reasons for buying films
  among the class and create two pic charts to serve as a
  writing prompt.

  1 Put learners in two groups, male and female, and
  have them conduct separate surveys into reasons
  for buying video. Each learner in a group should
  give just one main reason.
  Get each group to write a pic and or their findings
  and then discuss whether they think they are
  representative of a bigger sample. Have them adjust
  the charts to what they think is more
  representative.
- the charts to what they think is more representative.

  4. Have one learner from each group draw their pile charts on the board and discuss whether they are happy with the result.

  Ask learners to think about how they could use the model in Exercise 4 to write a summary. Point out that they would have to add language such as we think/feet at each stage of the summary.

  5. Give learners 20 minutes to write up their summaries following the model in Exercise 4.

#### Practice for the test (30 mins)

Practice for the test (30 mins)

This can be done in class or assigned for homework. 
Suggest that learners spend up to 30 minutes on the task to allow them to develop the skills they need to be a compared to a supply work. As learners become more proficient, the amount of time they spend on practice examine, the amount of time they spend on practice examines the beginning threaded until they early more than the gradually privated until they early one to the work within the time allotted in the exam. Pean point out that learners can do more activities outline if they want extra practice or to consolidate what they have learnt.

Task! Model answer

Model answer

The pie charts show the proportions of Oscar winners for seven different genries of firm in 2003 and 2008. Between 2003 and 2008 the proportion of firm that won Oscar's changed for nearly all the genres. In particular, many more action films and science fiction films on Oscar's 2008 than in 2003. The proportion of thrillers that won Oscar's 2008.

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# **English for Life: Skills**



#### Bring your studies to life

An innovative skills series across three levels, based on authentic materials, and containing relevant topics needed to get by in English. Each book adopts a unique approach to work on one of the four skills, giving students and teachers the opportunity to focus specifically on the skill they need to work on.

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- Skills-focused short courses
- One-to-one lessons
- Supplementing coursebooks
- Extra assignments to support individual students
- Independent study



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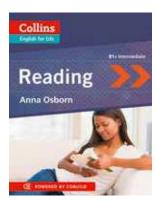
## **English for Life: Reading**

Help learners get the information they need from every text they read

The English for Life: Reading books contain a variety of authentic and adapted texts reflecting real English environments and a variety of styles. Exercises help to develop reading skills including reading for general understanding and reading for detail, and include lots of useful information, such as how to improve reading speed.

Series includes:

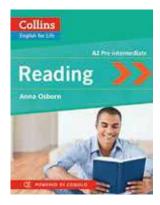
- advertisements
- social networking sites
- Reading
- newspapers
- novels



Intermediate / B1+

Author: Anna Osborn

- blogs and websites
- travel information



Pre-intermediate / A2

Author: Anna Osborn

Upper	Interi	media	te /	RZ+

Author: Naomi Styles

Upper Intermediate / B2+ 978-0-00-754231-4 CEF level: B2+ Intermediate / B1+ 978-0-00-745871-4 CEF level: B1+ 978-0-00-749774-4 CEF level: A2 Pre-intermediate / A2



Teaching notes available online at www.collinselt.com/englishforlife

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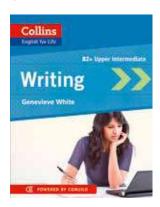
# **English for Life: Writing**

Guide learners to write clearer, better English in every situation

The English for Life: Writing books include a wide variety of formal and informal texts, helping students to recognise different writing styles and choose the right language in a large variety of contexts. Exercises practise persuasive language and help students to get their message across. The books also include essential advice on punctuation, layout, sentence structure and tone.

Series includes:

- online reviews
- tweets

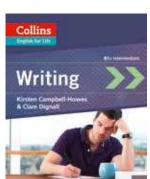


#### **Upper Intermediate / B2+**

Author: Genevieve White

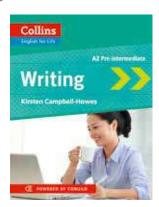
- job applications
- emails

letters blogs



#### Intermediate / B1+

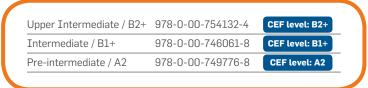
Authors: Kirsten Campbell-Howes & Clare Dignall



#### Pre-intermediate / A2

Author: Kirsten Campbell-Howes





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AWARDS 2013

# **English for Life: Listening**

Help learners to understand the English they hear in real life

Based on 100% authentic recordings, the English for Life: Listening books help learners to understand naturally spoken English in a variety of contexts and accents. Practice exercises help learners gain confidence with the challenge of authentic English. The books also include notes on clear language usage, tips on how to improve listening skills and a variety of COBUILD features to help with new vocabulary.

- 100% authentic recordings include:
- announcements, voicemails and conversations
- a large variety of native and non-native English accents

🚫 Additional recordings available online at www.collinselt.com/englishforlife

#### **Upper Intermediate / B2+**

Author: Ian Badger

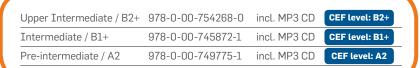
Intermediate / B1+

Author: Ian Badger

Pre-intermediate / A2

Authors: Chris Flint & Jamie Flockhart





successful in makina even the mundane activities of daily life engaging **English-Speaking Union, 2013** 

# **English for Life: Speaking**

Improve learners' ability to speak clear English that everyone will understand

The **English for Life: Speaking** books include a wide variety of model conversations to help students get familiar with the language people really use when they are speaking. Students complete a variety of exercises based on the model conversations, practising accuracy, clarity, pronunciation and the use of language appropriate to different situations.

CDs contain conversations and listening and speaking practice activities. Series includes topics such as:

- starting conversations
- apologising
- buying and ordering things
- asking for and giving opinions
- interrupting and making suggestions
- changing the subject

#### **Upper Intermediate / B2+**

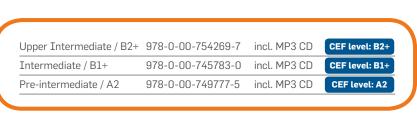
Author: Nicola Prentis

Intermediate / B1+

Author: Cheryl Pelteret

Pre-intermediate / A2

Author: Rhona Snelling



Speaking



# Real Lives, Real Listening

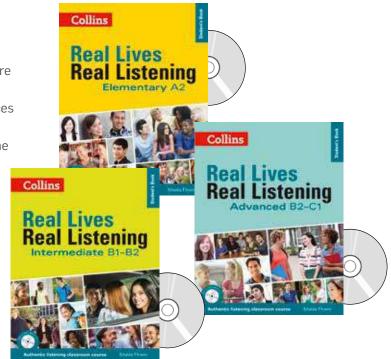
Real Lives Real Listening

Author: Sheila Thorn

A three-level listening skills textbook based on unscripted and authentic recordings, featuring native and non-native speakers.

Real Lives, Real Listening trains, rather than just tests, students in listening. Through authentic recordings it exposes students to the grammatical structures and lexis which are used most frequently in spoken English. It raises students' awareness of the differences between spoken and written English, and boosts their confidence. The series reflects the latest academic theories on the importance of authentic listening practice in language acquisition.

- Detailed comprehension and language practice exercises
- Includes information on simplification, linking, elision and weak forms



CD with authentic interviews featuring native and non-native speakers of English

Teacher's notes and answer keys available in the General English section at www.collinselt.com

An innovative series that offers a fresh and practical approach to developing listening skills by means of authentic texts.



Dr John Field, Universities of Bedfordshire and Cambridge

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Real Lives, Real Listening Intermediate – complete edition	978-0-00-752232-3	incl. MP3 CD	Intermediate / B1-B2
Real Lives, Real Listening Advanced – complete edition	978-0-00-752233-0	incl. MP3 CD	Advanced / B2-C1

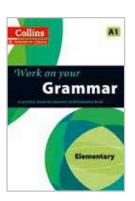
# Work on your...

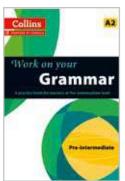
#### **■ POWERED BY COBUILD**

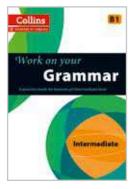
Includes language that has been carefully selected by experts using Collins **COBUILD** data

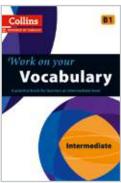
#### **Grammar and Vocabulary**

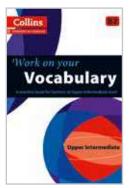
- Thirty units with hundreds of practice exercises in each
- Clear layouts with lots of space for students' answers
- Important points clearly explained in *Remember!* and Good to know! boxes
- Illustrations help explain grammar points and vocabulary
- Answer key included, allowing students to check their progress independently

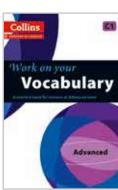














Work on your Grammar has been added to Vocab Express! Covering the key grammar points needed by learners of English from level A1 to C1, and including a variety of engaging activities to assist learners.

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# Work on your...

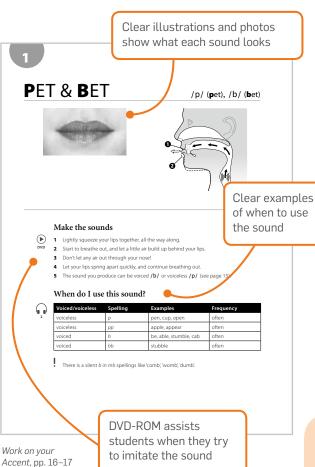
#### **Accent**

Authors: Helen Ashton & Sarah Shepherd

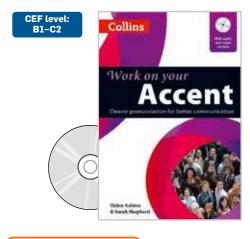
Clearer pronunciation for better communication

Work on your Accent helps students to speak clear English that everyone will understand by softening the influence of their mother tongue. Professional accent coaches Helen and Sarah demonstrate how to pronounce each sound, and show learners when to use them. They also help students to recognise why their native language makes it difficult for them to pronounce certain sounds and which sounds they need to focus on.

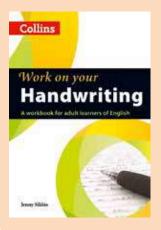
Includes DVD-ROM with visual and audio material illustrating physical articulation and pronunciation



Accent 978-0-00-746291-9 incl. DVD-ROM
Handwriting 978-0-00-746942-0







#### **Handwriting**

All Levels

Author: Jenny Siklós

Work on your
Handwriting helps
students improve their
handwriting in English,
especially if their home
language does not have the
same alphabet.

# Work on your...

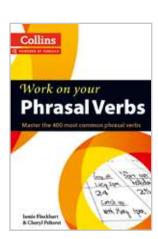
#### Phrasal Verbs

Authors: Jamie Flockhart & Cheryl Pelteret

English is full of phrasal verbs and it's challenging for learners to know how and when to use them.

Work on your Phrasal Verbs covers the 400 most common phrasal verbs in depth with clear examples, definitions and exercises to help students learn how and when to use them correctly.

- Phrasal verbs are grouped into 25 themes, such as Feelings, Sport and Jobs, making them easier to memorise
- Full-sentence dictionary definitions with example sentences and extra background notes on usage
- Study tips on how to remember phrasal verbs



#### **Idioms**

Authors: Sandra Anderson & Cheryl Pelteret

Idioms in English can be amusing, colourful and expressive but they are never straightforward to understand, so it's important to help students cope with them.

Work on your Idioms focuses on the 300 most common idioms, covering each of them in depth, with clear examples, definitions and exercises to help students learn how and when to use the idioms correctly.

- Idioms are grouped into 25 themes, such as Communicating, Money and Relationships, making them easier to memorise
- Study tips on how to remember idioms
- British English and American English variations included

Your turn! around you have had recently. Use the idioms in engine works. My parents still haven't got the hang of text messaging. The assistant chef had

got the wrong end of the stick

Each unit includes a humorous drawing illustrating the meaning of phrasal verbs and idioms

Idioms

LL OF BEAM

Work on your Idioms

#### POWERED BY COBUILD

Your turn! activities motivate students to

use the idioms and

phrasal verbs when

ideas

talking about their own

Idioms and Phrasal Verbs have been carefully chosen through frequency analysis of Collins COBUILD data

Phrasal Verbs 978-0-00-746466-1 978-0-00-746467-8 Idioms



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- Also available as e-books

#### Collins COBUILD grading scheme

The Collins COBUILD grading scheme has been created using the most up-to-date language usage information available today. Each level is guided by a brand new grammar and vocabulary framework, ensuring that the series will perfectly match your students' reading abilities.

	CEF level	Word count	Headwords
Level 1 elementary	A2	5,000-8,000	approx 700
Level 2 pre-intermediate	A2-B1	8,000-11,000	approx 900
Level 3 intermediate	B1	11,000-15,000	approx 1,100
Level 4 upper intermediate	B2	15,000-20,000	approx 1,700
Level 5 upper intermediate+	B2+	22,000-30,000	approx 2,200
Level 6 advanced	C1	28,000+	2,500+
Level 7 advanced+	C2	varied	varied

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978-0-00-754494-3	Level 1 / A2
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Perfect for the CLIL classroom

#### **Amazing People Readers**

#### Level 1 elementary CEF: A2



William the Conqueror Genghis Khan Catherine the Great Abraham Lincoln Queen Victoria



Mayer Rothschild Cornelius Vanderbilt Will Kellogg Elizabeth Arden Walt Disney Soichiro Honda



Glenn Miller Pérez Prado Ella Fitzgerald Luciano Pavarotti John Lennon



Johannes Gutenberg Louis Braille Alexander Graham Bell Thomas Edison Guglielmo Marconi John Logie Baird



Harriet Tubman Emmeline Pankhurst Maria Montessori Helen Keller Nancy Wake Eva Perón

#### Level 2 pre-intermediate CEF: A2-B1



Joseph Montgolfier Louis Blériot Charles Lindbergh Amy Johnson



JS Bach Wolfgang Mozart Giuseppe Verdi Johann Strauss Pyotr Tchaikovsky Irving Berlin



Edward Jenner Florence Nightingale Elizabeth Garrett Jonas Salk Christiaan Barnard

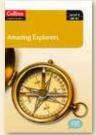


Leonardo da Vinci Christopher Wren Antoni Gaudí Pablo Picasso Frida Kahlo



Galileo Galilei René Descartes Isaac Newton Charles Babbage Ada Lovelace

#### Level 3 intermediate CEF: B1



Ibn Battuta Christopher Columbus James Cook David Livingstone Yuri Gagarin



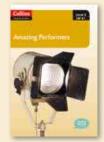
Alfred Nobel Andrew Carnegie John Rockefeller Thomas Barnardo Henry Wellcome Madam CJ Walker



Antoine Lavoisier Humphry Davy Gregor Mendel Louis Pasteur Charles Darwin Francis Crick



Geoffrey Chaucer William Shakespeare Charles Dickens Victor Hugo Leo Tolstoy Rudyard Kipling



Pablo Casals Louis Armstrong Edith Piaf Frank Sinatra Maria Callas Elvis Presley

#### Level 4 upper intermediate CEF: B2



Confucius Socrates Aristotle William Wilberforce Karl Marx Mahatma Gandhi



Charlotte Brontë Mark Twain Jacques Prevert Ayn Rand Aleksandr Solzhenitsyn



Henry Heinz Michael Marks Henry Ford Coco Chanel Ray Kroc



Alessandro Volta Michael Faraday Marie Curie Albert Einstein Alexander Fleming Linus Pauling



Julius Caesar Queen Elizabeth I George Washington King Louis XVI Winston Churchill Che Guevara



# Agatha Christie Readers

CEF level: B1, B2, and B2+

Help learners get the most out of Agatha Christie's legendary crime stories

- Language graded for upper-intermediate learners (CEF Level B2) to support understanding of the story
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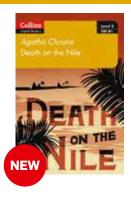
Includes audio versions with a full reading of each story available at **collinselt.com/agathachristie**Activities and extra material available at **www.collinselt.com/agathachristie** 

Audiobooks are now available on audible and iTunes

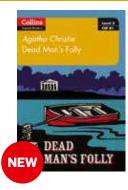
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NEW Death on the Nile	978-0-00-824968-7	Level 3/B1
NEW The Body in the Library	978-0-00-824969-4	Level 3/B1
NEW Dead Man's Folly	978-0-00-824970-0	Level 3/B1
<b>NEW</b> The Witness for the Prosecution (and other stories)	978-0-00-824971-7	Level 3/B1
The Man in the Brown Suit	978-0-00-745155-5	Level 4/B2
The Moving Finger	978-0-00-745163-0	Level 4/B2
The Murder of Roger Ackroyd	978-0-00-745156-2	Level 4/B2
The Mysterious Affair at Styles	978-0-00-745152-4	Level 4/B2
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#### Level 3 CEF: B1





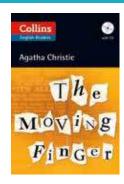






#### Level 4 CEF: B2





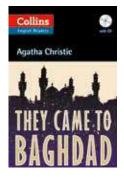


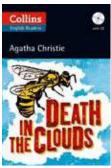














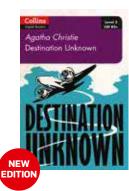
#### Level 5 CEF: B2+





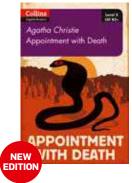
















# Cambridge English Practice Tests for Pre A1 Starters • A1





### Pre A1 Starters • A1 Movers • A2 Flyers

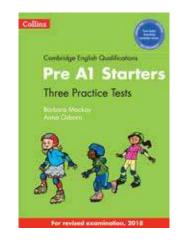
#### Online support for parents and teachers included

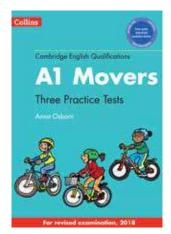
Help learners have a positive first experience preparing for an English test. These new practice test materials support young learners aged 7–12, and include comprehensive guidance for both teachers and parents. By working through the practice tests, children will feel ready for what they need to do on the day of the test, and will also have fun whilst they are learning.

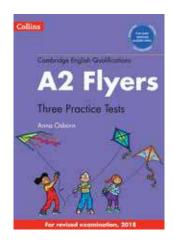


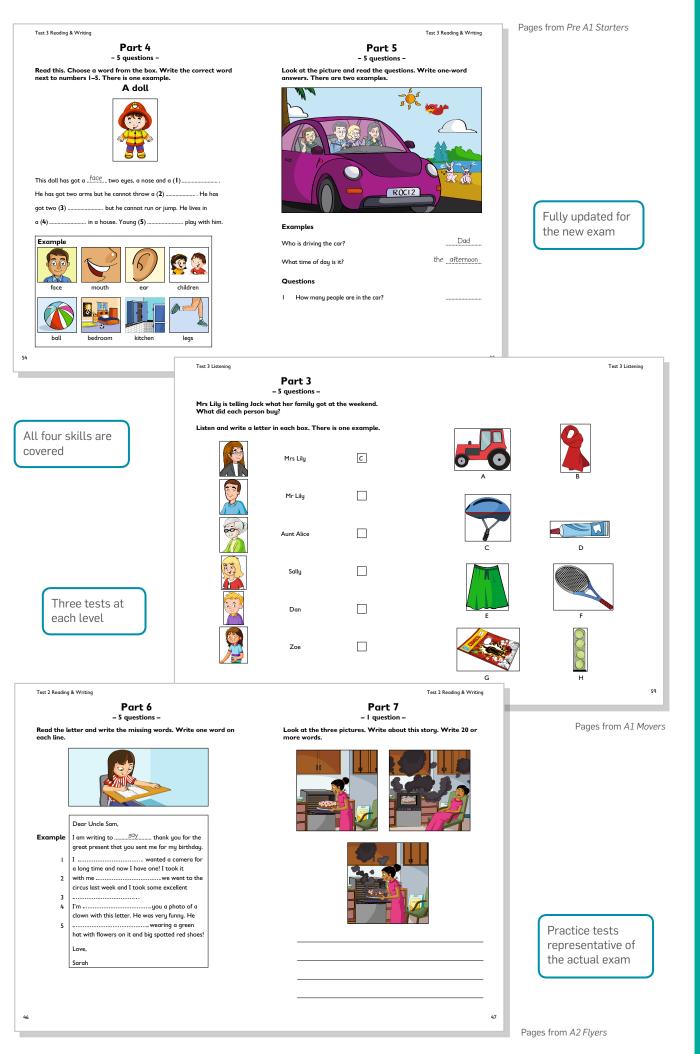
- Three complete practice tests
- Ideas for fun activities to help motivate and prepare young learners for exam day, available online
- Free audio resources are available online for the Listening papers, plus model answers for the Speaking papers
- Answer key and audioscripts included in the online guides
- Comprehensive Parents' and Teachers' Guides available free online: 50 pages of activity ideas and tips to prepare young learners for the exam
- 📦 Audio with British and American English accents provided free online

Practice Tests for Pre A1 Starters	978-0-0082-7486-3	incl. CD
Practice Tests for A1 Movers	978-0-0082-7487-0	incl. CD
Practice Tests for A2 Flyers	978-0-0082-7488-7	incl. CD









www.collinselt.com

# **Cambridge English Exams**

All the practice students need for a top grade.

The Practice Tests for Cambridge English books include:

- Four complete practice tests
- A clear guide to the test and practical advice on how to revise and prepare
- Audioscripts for the Listening and Speaking papers
- Answers for all papers, including model answers for the Speaking and Writing papers



Access to a free online training test, including additional language practice and tips for success

#### Practice Tests for Cambridge English: Key (KET)

**Practice Tests for Cambridge English: Preliminary (PET)** 

**Practice Tests for Cambridge English:** First (FCE)

**COBUILD Key Words for Cambridge English: First (FCE)** 

Allows students to:

- Understand words through clear definitions in the A–Z section
- Improve accuracy using thousands of collocations, synonyms and the Useful Phrases section
- Revise from word lists organised by topic

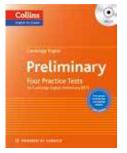
Practice Tests for Cambridge English: Key (KET) 978-0-00-752956-8 incl. CD and online training test

Practice Tests for Cambridge English: Preliminary (PET) 978-0-00-752955-1 incl. CD and online training test

Practice Tests for Cambridge English: First (FCE) 978-0-00-752954-4 incl. CD and online training test

COBUILD Key Words for Cambridge English: First (FCE) 978-0-00-753599-6







CEF level: B1+

CEF level:

CEF level:



Funny is used of the Carry is used of the Carry is of the Carr

omeone who is good to be with great fur to be with

fun /fan/

ADJECTIVE If something is fun, you enjoy doing it. In their company. [INFORMAL] ○ It should be a fun even — the food. ○ [+ to-inf] Tom is good fun to be around.

- → see Useful Phrases make fun of someone/some
- COLLOCATIONS:

should be/ought to be fun good/great fun fun stuff a fun time the fun part

- **▶ synonym:** entertaining
- **▶ ANTONYM:** boring

**Fun** is used to describe someone who is good to is enjoyable to do.  $\circ$  Liz is great fun to be with.  $\circ$ 

Funny is used to describe someone or solim Carrey is a very funny man. OShe

# **Get Ready for IELTS Skills**



The **Get Ready for IELTS** skills books are for students who would like to make a start on their IELTS preparation, but who need to build up their language level before taking the test. Each of the books is aimed at improving one of the four skills, allowing students to easily focus on the areas they really need support with.

#### Each title includes:

- 12 units of carefully graded material for pre-intermediate learners
- Four review units to check and consolidate key language and skills
- Key IELTS grammar and vocabulary
- Exam tips, information and common errors
- Complete practice test, answer keys and glossary

Perfect for self-study, using a guidedlearning approach that gives students access to a full answer key with model answers and commentary

#### **Get Ready for IELTS** Listening

Author: Jane Short

♠ Includes audio CD

#### **Get Ready for IELTS Speaking**

Author: Rhona Snelling

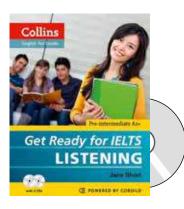


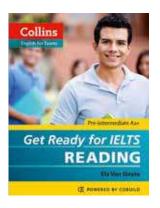
#### **Get Ready for IELTS** Reading

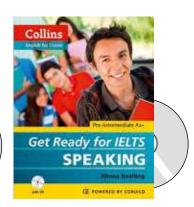
Author: Els Van Geyte

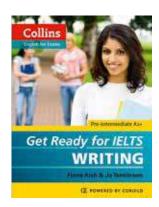
#### **Get Ready for IELTS** Writing

Author: Fiona Aish & Jo Tomlinson









00-746064-9	
00-746063-2	incl. CD
00-746065-6	
	00-746064-9 00-746063-2 00-746065-6

🖄 Teaching notes available online at www.collinselt.com/teachielts

### **Skills for IELTS**



CEF level: B1+/ IELTS level: 5-6+

Four skills-focused textbooks offering in-depth preparation for each of the Academic IELTS test papers. With one book for each skill, *Skills for IELTS* helps students to focus on areas they need to improve to get the IELTS result they need.

- Enables students to achieve the IELTS score required to gain entry into academic institutions in English-speaking countries
- Provides authentic exam practice and includes a complete practice paper
- Expands knowledge of IELTS themes and vocabulary
- Supports students through model answers and commentary

The writer makes reference to the opposing point of view to indicate that he has 'tested' his idea.

Unit 12 - Task 2

Human beings have long struggled with the difficulty of ensuring both freedom and fairness in society. Some people argue that a good society is necessarily one that ensures equality for all. However, in my view, this is neither feasible nor desirable in practice.

Model answers with commentary to help students understand what is expected in the IELTS test

#### **Reading for IELTS**

Author: Els Van Geyte

#### **Writing for IELTS**

Author: Anneli Williams

#### **Listening for IELTS**

Authors: Fiona Aish & Jo Tomlinson

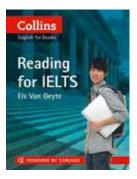
2 CDs featuring recordings and practice exercises similar to those in the IELTS exam

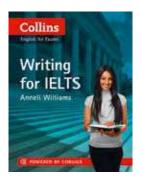
#### **Speaking for IELTS**

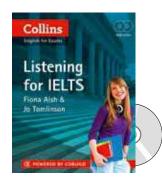
Author: Karen Kovacs

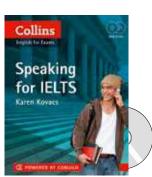
 $\widehat{m{h}}$  2 CDs featuring recordings and practice exercises similar to those in the IELTS exam

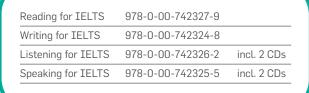
Recommended for students who already have an IELTS score of 5.0/5.5, but who need to improve their score













# **IELTS Practice Tests, Grammar** and Vocabulary

#### **Practice Tests for IELTS**

CEF level: B1+

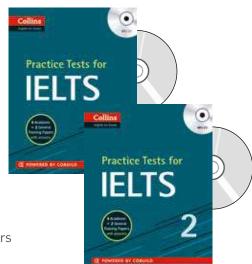
CEF level: B1+ , IELTS level: 5-6

The two **Practice Tests for IELTS** books ensure students are ready to sit the exam and achieve the IELTS score they need.

Fach book includes:

- Four complete Academic IELTS tests PLUS two complete General Reading and Writing papers
- A clear guide to how the IELTS exam works
- A whole section full of useful tips on how to do well in the exam
- A CD (+ transcript) with accurate models for the Speaking and Listening papers
- Answers and explanations for all four papers (including model answers) for Speaking and Writing)





#### **Grammar for IELTS**

Authors: Fiona Aish & Jo Tomlinson

Grammar for IELTS equips students with the tools to improve their grammar for the IELTS challenge.

- Twenty units cover key areas of grammar for all four IELTS tests
- Students complete a full IELTS test by working through the book
- Useful tips, practical exam strategies and practice exam sections covering all four IELTS test papers in every unit



# Grammar

#### **Vocabulary for IELTS**

CEF level: B1+/ IELTS level: 5-6

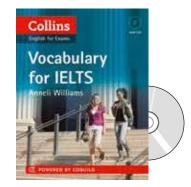
Author: Anneli Williams

**Vocabulary for IELTS** is the perfect tool for students who would like to work on key vocabulary needed for the IELTS exam.

- Twenty units cover vocabulary for all four IELTS papers
- Key vocabulary and example sentences from the Collins Corpus included
- Practice exam sections at the end of each unit cover the full range of IELTS test papers



Practice Tests for IELTS 2	978-0-00-759813-7	incl. CD
Practice Tests for IELTS	978-0-00-749969-4	incl. CD
Grammar for IELTS	978-0-00-745683-3	incl. CD
Vocabulary for IELTS	978-0-00-745682-6	incl. CD





**Vocabulary for IELTS – coming** soon to Vocab Express!

Start your free trial at www.vocabexpress.com/register



Teaching notes available online at www.collinselt.com/teachielts

# **COBUILD for IELTS Preparation**



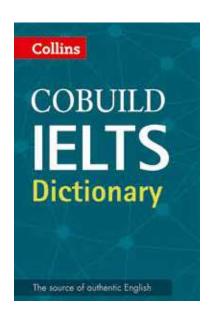
The **COBUILD IELTS Dictionary** and the **Key Words for IELTS** books are ideal for learners who are preparing for the IELTS exam. They cover the words, phrases and idioms that students need to master to achieve the IELTS scores required by top universities and employers.

#### **IELTS Dictionary**

CEF level: B1+

A comprehensive dictionary including IELTS-specific words as well as general vocabulary, to help students achieve the IELTS score they need.

- Explains key words in depth using collocations boxes, usage notes, information on easily-confused words, related words, synonyms, antonyms and IELTS-style corpus examples
- The Writing for IELTS guide and Speaking for IELTS guide help learners to produce polished written texts and achieve fluency when speaking



#### **Key Words for IELTS**

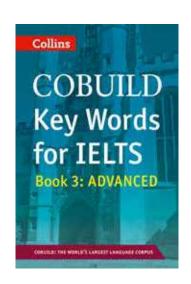
Three compact, graded reference books which provide easy access to the essential key words students need to succeed in the IELTS exam. All three titles include vocabulary-enrichment features that enable students to expand their vocabulary in key topic areas, to use the words accurately and correctly, and provide help with academic writing.

- Book 1 Starter For students starting their IELTS preparation
- Book 2 Improver For students who want to improve their IELTS score
- Book 3 Advanced For students aiming for a top score



IELTS Level: 5.5-6.5





IELTS Dictionary	978-0-00-810083-4
Book 1 Starter	978-0-00-736545-6
Book 2 Improver	978-0-00-736546-3
Book 3 Advanced	978-0-00-736547-0

# **TOEFL® Practice Tests**

## Practice Test Pack for the TOEFL® Test

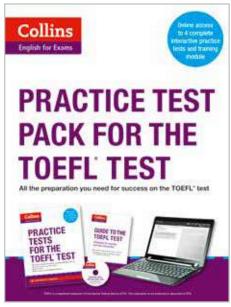
A comprehensive pack to prepare students for the TOEFL® iBT and PBT tests. Students will:

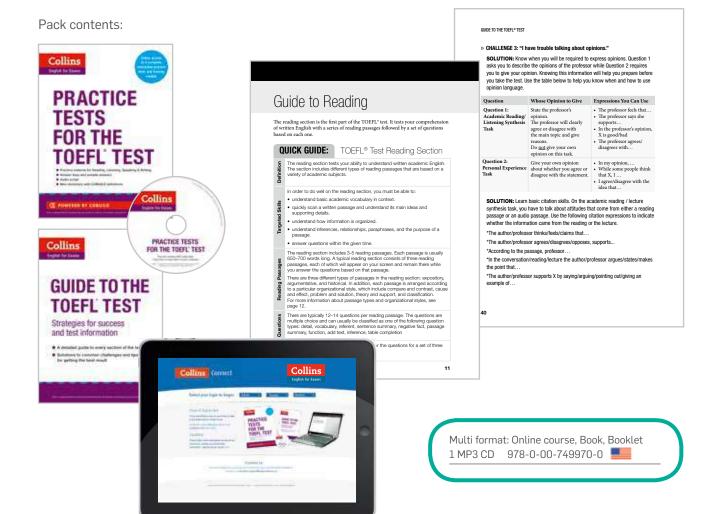
- Feel completely confident about how the TOEFL® test works
- Know what to expect on the day of the test
- Improve their score through realistic practice designed to replicate the online environment of the TOEFL® iBT test

The pack includes:

- Access to four complete TOEFL® tests online
- Two complete TOEFL® tests with answers, mini-dictionary and audioscript in the practice test book
- A complete Guide to the TOEFL® Test booklet, with strategies for success and information on the test
- An MP3 CD with realistic audio for the Speaking and Listening sections
- Online access to four complete TOEFL\* tests and a free interactive training module with additional practice and strategies for improving skills for each part of the test

CEF level: B1+





35

# **Skills for the TOEFL® iBT Test**



CEF level:

B1+

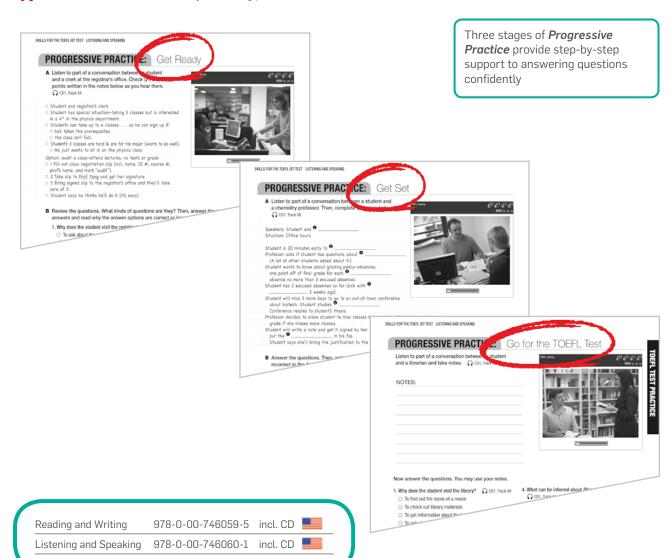
# Skills for the TOEFL iBT® Test

gives learners the tools to handle the challenging integrated skills aspect of the test, providing clear strategies and tips to help learners improve their score.

 Improve students' confidence with progressive practice and review sections



- Clear test strategies, tips and practice activities give students the tools to work towards a better score
- Help students eliminate wrong answers with answer analysis feature
- ♠ Includes audio online with test-style listening practice



# TOEFL® Vocabulary and Grammar

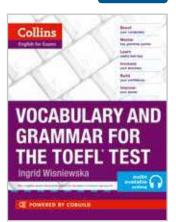
# Vocabulary and Grammar for the TOEFL® Test

Author: Ingrid Wisniewska

**Vocabulary and Grammar for the TOEFL® Test** is designed to help students master the vocabulary and grammar that they require to get a high score in the TOEFL® test.

- Exposes students to the task types they will encounter in the TOEFL® test
- Includes tips and strategies for how to approach test tasks
- Enables students to improve their skills, gain confidence, and achieve the score they need





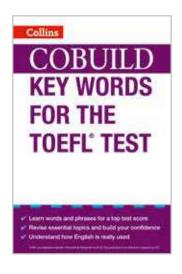
CEF level:

# **COBUILD Key Words for the TOEFL® Test**

**COBUILD Key Words for the TOEFL® Test** covers the words and phrases that students need to achieve the TOEFL® test scores required by top universities and employers.

- Vocabulary-building features, synonyms, phrases and collocations help students to enrich their vocabulary and increase their accuracy and fluency. Key terms from the Academic Word List are also covered
- To help students consolidate what they have learnt, the title also includes a thematic word list section, organised according to topics that frequently appear in the TOEFL® test
- Clear definitions and authentic examples from the Collins Corpus help students to see how English is really used







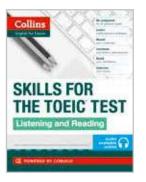
# Skills for the TOEIC® Test



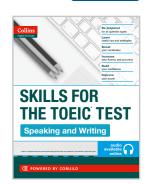
**Skills for the TOEIC** Test is a two-book series that helps learners handle the integrated skills aspect of the TOEIC test. Each book in the series contains material to improve all four skills.

Three stages of *Progressive Practice* provide step-by-step support to answer questions confidently.

- Improve students' confidence with Progressive Practice and Review sections
- Clear test strategies, tips and practice activities give students the tools to work towards a better score
- Help students eliminate wrong answers with answer analysis feature







Audio with test-style listening practice and model answers for speaking included



# **TOEIC®** Practice Tests and Key Words

# **Practice Tests for the TOEIC® Test**

**Practice Tests for the TOEIC** Test ensures students are ready to sit the test and achieve the best score they can.

- Four complete TOEIC® tests, including Speaking and Writing papers
- A clear guide to how the TOEIC® test works
- A whole section full of useful tips on how to do well in the exam
- A CD (+ transcript) with accurate models for the Speaking and Listening papers
- Answers and explanations for all four sections of the test (including model answers for Speaking and Writing)



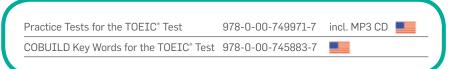
# PRACTICE TESTS FOR THE TOEIC' TEST

# COBUILD KEY WORDS FOR THE TOEIC' TEST

# **COBUILD Key Words for the TOEIC® Test**

**COBUILD Key Words for the TOEIC**\* **Test** covers the words and phrases that students need to master in order to achieve the scores required by top employers.

- Full coverage of the most common words that appear in the TOEIC® test
- Simple definitions make words even easier to understand
- Topic-based vocabulary sections ensure students feel fully prepared for the exam



# Academic Skills **Series**



The Academic Skills Series supports international students of all academic subjects with study skills and English language practice. The six books help students step up their performance from IELTS/TOEFL®-level to academic success.

- Each book focuses on one specific skill required at university
- Information on academic expectations and practical exercises helps students to understand what is required in the academic world
- Chapters include tips and summaries for easy reference



# Writing

Author: Els Van Geyte

## Research

Author: Anneli Williams

## Lectures

Author: Jo Tomlinson & Fiona Aish

• Includes CD with authentic lectures

# **Presenting**

Author: Graham Burton



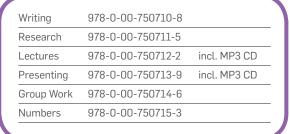
# **Group Work**

Author: Patrick McMahon

#### **Numbers**

Dawn Willoughby

Authors: Louis Rogers &



Academic language explained in each unit glossary helps students broaden their vocabulary

Presenting

Deliver presentations

Academic requirements are explained in clear language to help students understand what is expected of them

with confidence academic success

Writing

CEF level: B2+/





#### 1 Getting started

#### Why do you have to do library based research?

When you do library based research, you usually have to work on your own. This gives you the opportunity to become a more independent learner and to show that you can think for yourself. These are qualities that are highly valued in academic settings within the English speaking world.

However, working independently does not mean that your research is not connected to the work of other people. One of the main purposes of universities is to produce knowledge, that is, to create, evaluate and dissemnate new information and ideas. Producing knowledge usually involves many scholars working in different times and places. When you do research as part of your course, you are learning skills which will allow you to participate in that wider effort. You have the opportunity to develop the ability to:

- Create a research question and an argument to answer it
  - Evaluate the research that has been done by others that is, to consider it carefully and make judgements about it
  - Disseminate your research by writing it up and submitting it for a mark, and, in some cases, by sharing what you have learned with other students on your course

#### How do you know if your research is good?

In some parts of the world, students are judged according to how well they retain information given to them. In the English speaking world, when your research paper is being marked, the marker will normally use other criteria for judging how well you have demonstrated the skills involved.

#### These are the questions the marker may ask themselves:

- Has the student created a worthwhile research question (or interpreted the set research question in an interesting way)?
- 2 How well does the student know what other scholars have written about the topic?
- 3 How skilfully has the student evaluated the work of other scholars?

Designed to support students who are studying, or preparing to study, at an English-speaking institution



# **Vocabulary Organizer**

# Authors: Pete Sharma & Barney Barrett

# Learn new words more quickly

Research shows that students need to see a new word as many as eight times before it passes from short-term memory into productive vocabulary. **Vocabulary Organizer** helps students to do this by providing structured and organised templates in which to record and review their vocabulary.

#### Students learn how to:

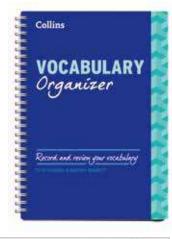
- Remember new words more easily
- Differentiate between active and passive vocabulary
- Record vocabulary in a structured way
- Find their vocabulary to review

It's very useful in that it helps students take an active part in vocabulary learning and saves them from asking for 'lists' as they often do!"

Susanna Wesson, France

978-0-00-755193-4 PB, Spiral bound







# **International Students' Survival Guide**

# Get the most out of your time at university

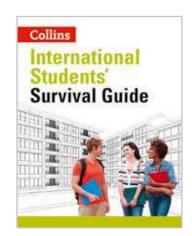
The *International Students' Survival Guide* prepares students for undergraduate and post-graduate life at English-speaking universities. Students will know what to expect and how to prepare for living and studying in another country.

Students learn how to:

- Reduce culture shock and home sickness on arrival
- Communicate with professors politely
- Get involved in student life
- Deal with classes that aren't going well

e-book only

CEF level: B2



978-0-00-756892-5 e-book

Sign up in the English for Academic Purposes section at www.collinselt.com to read the International Students' Survival Guide for free!

# **Business Skills and Business Communication**



# **Effective International Business Communication**

## Authors: Bob Dignen with Ian McMaster

An indispensable guide for professionals working internationally in English, as well as Business English and Communication trainers.

Includes advice on core communication skills and key interpersonal skills.

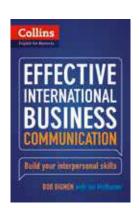
- Use the right style of communication at the right time
- Handle challenging meetings with native and non-native speakers
- Build successful relationships



Talking is easy. Getting people to listen to you, that's where we can help. Bob Dignen



B1-C1



Collins

# **Key Business Skills**

## Author: Barry Tomalin

Using the unique 'Business Plus' approach, Key Business Skills gives advice and practice to develop business skills in four key areas PLUS the language students really need to get results.

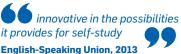
Key Business Skills helps students conquer their fear of presenting in English, understand the subtleties of negotiating, feel confident talking to new colleagues, and run successful meetings.

- Quizzes to raise self-awareness
- Essential vocabulary
- International cultural awareness tips
- Listen and repeat recordings
- Key take-aways
- Checklists for easy reference





**KEY BUSINESS** 





# **Small Talk**

#### Author: Deborah Capras

#### Build key business relationships

This self-study book gives students the confidence to start a conversation and transition to bigger topics so that they build relationships, develop partnerships and succeed in business.

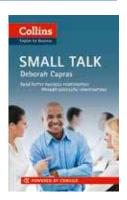
The book includes information on best practice and key phrases for students to refer to and practise. Online audio includes semi-scripted recordings of small talk.

Students learn the language to:

- Meet people for the first time
- Greet people in subsequent meetings
- Show and receive hospitality

Includes online audio with semi-scripted examples of small talk at www.collinselt.com/businessresources

Also available as an e-book



Effective International Business Communication
978-0-00-746056-4

Key Business Skills 978-0-00-748879-7 incl. MP3 CD Small Talk 978-0-00-754623-7



# **English for Business: Skills**

**English for Business: Skills** is a popular series of skills books focused on the language needed to do business in English, anywhere in the world. Each book includes tips on how to communicate effectively and interculturally.

# **English for Business: Listening**

Author: Ian Badger

Equips students with the skills to understand what business contacts are saying, however they say it. Authentic recordings feature real people talking about their work and lives in a variety of native and non-native accents alongside exercises and learning material.

📦 Includes MP3 CD with 78 minutes of authentic recordings of native and non-native speakers 😵 Additional recordings and transcripts available online at www.collinselt.com/businessresources



Author: Nick Brieger

Helps students write clearer business documents more effectively. Covers key areas such as varying tone, structuring documents and considering your audience. Exercises demonstrate best practice in business writing, and focus on written texts, vocabulary, and key structures.

# **English for Business: Speaking**

Authors: James Schofield and Anna Osborn

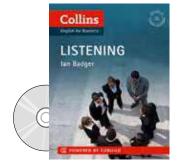
Ideal for business people who want to get their message across more effectively in all situations – on the phone, in meetings and in social situations. Covers key areas such as networking, negotiating and interviews. Step-by-step process guides the student from comprehension of a model dialogue to building their own dialogue.

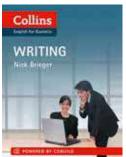
Includes MP3 CD with role-plays and conversations to practise fluency

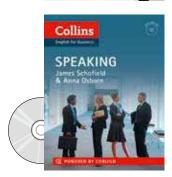
# **English for Business: Reading**

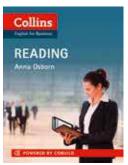
Author: Anna Osborn

Helps students to refine and perfect their business reading skills with a wide range of text types. Includes helpful advice on different reading styles, reading methods, and skills such as reading between the lines or understanding the true meaning behind the message.









English for Business: Listening	978-0-00-742321-7	incl. MP3 CD
English for Business: Writing	978-0-00-742322-4	
English for Business: Speaking	978-0-00-742323-1	incl. MP3 CD
English for Business: Reading	978-0-00-746943-7	



# Business Vocabulary, Grammar and Dictionaries

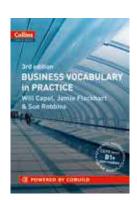


# **Business Vocabulary in Practice**

Authors: Will Capel, Jamie Flockhart & Sue Robbins

This easy-to-use practice book helps students learn the words they need for effective business communication.

Business words are presented, defined, illustrated and followed by exercises to help students remember and revise the vocabulary. Topics reflect today's business world, and include product development, branding and customer relationship management.



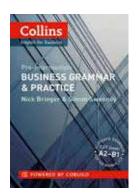
# **Business Grammar & Practice**

#### **Pre-intermediate**

## **Intermediate**

Authors: Nick Brieger & Simon Sweeney

Accurate grammar means more effective business communication. These two comprehensive and clear guides help to improve English grammar for use in the workplace, with clear grammar explanations in business contexts and practical exercises.



CEF level: A2-B1

CEF level: B1-B2









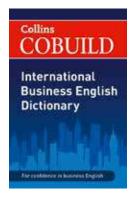
# **COBUILD International Business English Dictionary**

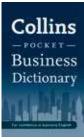
Essential business English for any situation, with practical advice for succeeding in today's business world.

# **Pocket Business Dictionary**

Business English on the go – this handy, pocket-sized dictionary equips you with the most important business terms, wherever you go.

Business Vocabulary in Practice	978-0-00-742375-0
Business Grammar & Practice Pre-intermediate	978-0-00-742058-2
Business Grammar & Practice Intermediate	978-0-00-742057-5
COBUILD International Business English Dictionary	978-0-00-741911-1
Pocket Business Dictionary	978-0-00-745420-4







# **English for Work**

A range of unique multimedia courses for elementary and pre-intermediate level working adults who need English to conduct their day-to-day business. Ideal for those working in customer-facing roles where a basic mastery of English is required.

- Dialogues represented visually in photo-stories featuring recurring characters
- Key phrases and functional language highlighted to help students remember
- Differences in cultural practices and differences between American and British English highlighted
- Practice section encourages students to relate scenarios to their own personal situation

# **Workplace English**

Author: James Schofield

Students follow PA Jasmine's daily life at her office and learn the English they need for everyday work life. Designed to equip office workers, receptionists, PAs and administrators with the key vocabulary they require to speak and understand English on the phone and when greeting visitors, making meeting and travel arrangements, dealing with problems and checking information.





Learn through video: DVD with 12 videos included

# **Workplace English 2**

Author: James Schofield

Students follow project manager Tom's daily life at his office and learn the English they need for everyday work life. Workplace English 2 looks at typical situations such as meetings, presentations, telephoning, emailing and effective use of telephone and video conferencing, and is designed to equip office workers with the key vocabulary and language skills they require to work in English.



Learn through video: DVD with 12 videos included



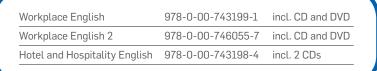
# **Hotel & Hospitality English**

Author: Mike Seymour

Students follow the Metro Hotel staff's days and improve their English while doing so. It is ideal for front-line staff in hotels and restaurants who need to communicate confidently in English to maintain good customer relations. Units cover checking guests in and out, dealing with difficult guests, taking food and drink orders, and much more.



Real-life situations and tasks: Includes 2 CDs with 24 conversations plus exercises



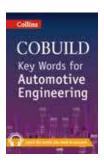


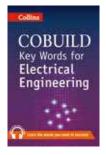
# **COBUILD Key Words for Specific Purposes**

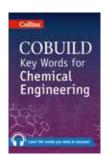


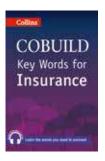
The 500 most important words for anyone studying or working in these areas. Vocabulary has been selected by industry experts, based on word frequency and relevance analyses of corpus data specific to each of the fields.

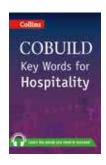
- Examples show how words are used in authentic contexts
- Full-sentence definitions explain what the word means in simple language
- Practice exercises ensure students learn the most important words in their field
- Vocabulary-building features help to improve fluency and accuracy
- All titles include audio to support pronunciation

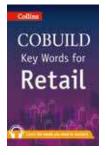


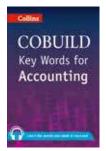


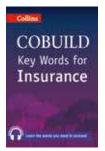


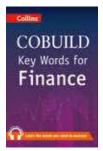


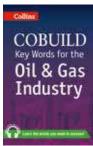




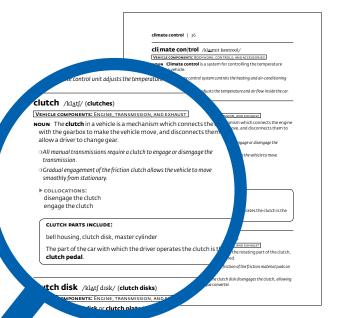








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The Oil & Gas Industry	978-0-00-749029-5
Hospitality	978-0-00-748981-7
Retail	978-0-00-749028-8



# **English Language Teaching Essentials**

A handy series of quick-to-read, practical teacher guide books

# **Introducing English to Young Children: Reading and Writing**

Author: Opal Dunn

Easy to read and full of practical information, this book introduces reading and writing skills (including spelling) through a playful approach and meaningful projects.

- Includes an introduction to handwriting for children who write using a different script
- Explores how children move towards becoming independent learners
- Gives ideas on enjoying and making picture books
- Helps teachers plan, manage and assess lessons
- Also available as an e-book

# Introducing English to Young Children: Spoken Language

Author: Opal Dunn

This book looks at how very young and young children begin to acquire English, suggesting how teachers and parents can 'tune into' young children's developmental needs and support them.

- Introduces lesson plans and a wide selection of useful oral activities for 3 to 8-year-olds
- Includes tips for classroom management
- Contains projects, games and simple picture books that can be used from the first lessons
- Also available as an e-book

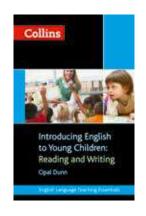
# **Teaching Techniques for Communicative English**

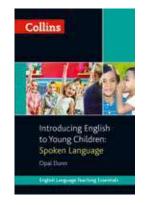
Author: Jane Revell

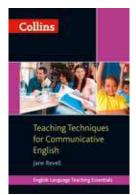
This new edition of the bestselling title includes lively activities that give learners a chance to experiment creatively with newly acquired language so they can communicate in a meaningful way in real life situations.

- Moves from easy to more challenging exercises for both learners and teachers
- Includes activities and role plays based on real life situations
- Also available as an e-book

Introducing English to Young Children: Spoken Language	978-0-00-752255-2
Introducing English to Young Children: Reading and Writing	978-0-00-752254-5
Teaching Techniques for Communicative English	978-0-00-752252-1







# Mini Flashcards Language Games – Teacher's Book

Authors: Susan Thomas with Annie Hughes

The *Mini Flashcards Language Games Teacher's Book* includes black and white photocopiable versions of 16 topical packs of mini flashcards. It provides lots of ideas and suggestions for a wide variety of multi-sensory communication and language games and activities using *Mini Flashcards*.



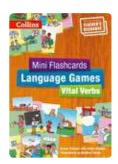
Mini Flashcards Language Games - Teacher's Book 978-1-907584-03-9

# **Vital Verbs Language Games**

## Vital Verbs - Teacher's Book

All levels / Primary / Secondary / Adult

The *Vital Verbs Teacher's Book* provides 108 black and white verb pictures. The book is a great resource for fun speaking practice and working with tenses.



## Vital Verbs Kit

The ultimate kit to teach verbs in a meaningful way.

#### Includes:

- Vital Verbs Teacher's Book
- 3 packs of Vital Verbs Mini Flashcards
- Vital Verbs poster showing 40 verbs
- Questions dice, Pronouns dice and Tenses dice

Vital Verbs – Teacher's Book	978-0-00-752235-4	
Vital Verbs Kit	978-0-00-752267-5	Multi format

# **Photocopiable Teacher's Resources**

# **English Through Football**

All levels / Primary / Secondary / Adult

Author: Susan Thomas & Sarah Johnson

Illustrator: Heather Clarke

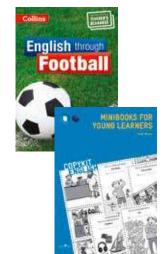
Using engaging cartoon illustrations, this photocopiable resource book provides general English language and practice through the motivating theme of football, with activities for groups and pair work.

# **Minibooks for Young Learners**

CEF level: A1 / Primary

Author: Jane Myles

A photocopiable resource book of texts, puzzles and activities to learn and practise everyday words and phrases. The teacher photocopies 2 double-sided A4 pages for each pupil, and pupils can easily cut and fold the pages to make their personalised minibooks.



English through Football 978-0-00-752234-7
Minibooks for Young Learners 978-1-90-758402-2



# COBUILD: The source of authentic English

Our explanations, examples and special features are all based on our 4.5-billion-word database of the English language, the Collins Corpus, which means you can trust COBUILD to help you speak and write accurate and up-to-date English. The corpus is updated every month and has been at the heart of Collins COBUILD for more than 30 years.

# COBUILD dictionaries include

## **Full sentence definitions:**

All words and phrases are covered in depth and explained in full sentences to show words in context.

# Full colour throughout

# **Authentic examples:**

Real-life examples of English from the Collins Corpus show how words are used in everyday language.

# Up-to-date coverage of today's English:

COBUILD dictionaries are based on the constantly updated 4.5-billion-word database of today's English language, the Collins Corpus.

# Frequency:

The most important words are clearly labelled to indicate which to learn first.

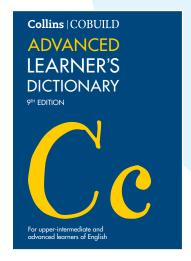
No more guessing games or relying on teacher intuition.

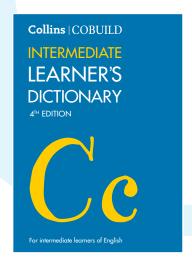
Working from a regularly updated corpus of over 4.5 billion words taken from authentic sources, Collins COBUILD products provide learner-friendly resources on how words are really used.

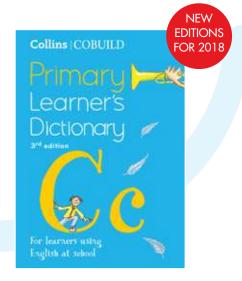
Dr Wayne Trotman, Teacher-Trainer, Izmir Katip Çelebi University, Turkey

# **Vocabulary-building features:**

A wide range of features to help learners use English with accuracy and confidence and a wealth of additional information on collocation, word history, usage, and synonyms.







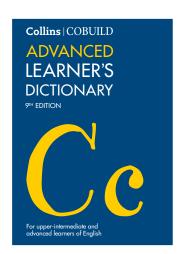




# advanced LEARNER'S **DICTIONARY**

# **9TH EDITION**

# Provides invaluable and detailed guidance on the English language – the complete reference tool for learners of English.



Revised and updated to include detailed coverage of the newest words and phrases in today's language in a clear, attractive format.

Ideal for upper intermediate and advanced learners of English, this dictionary covers all the words, phrases and idioms that students need to master in order to speak and write effective English.

Thousands of updated examples taken from the 4.5-billion word Collins Corpus, show learners how the words are used in authentic contexts.

The dictionary offers extensive help with grammar through the inclusion of grammar patterns as examples, plus a new supplement to help with academic and business grammar.

Informative and relevant vocabulary panels show how words are used in a range of everyday contexts.

In addition, this dictionary offers learners guidance on how to communicate effectively in English - The Language in Use supplement provides a wealth of invaluable information on how to write

and speak English for different purposes using the appropriate language, style, and tone.

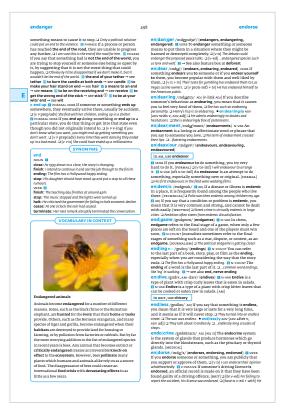
Further resources and activities to help learners make the most of the dictionary are available for free online.

Ideal for students preparing for Cambridge English, IELTS, TOEIC and TOEFL Examinations

For learners comfortable at B1/B2, aiming to improve to C1 or C2 of Common European Framework of Reference for Languages (CEFR)

Collins Cobuild Advanced Learner's Dictionary 978-0-00-825321-9

Also available as an e-book for Kindle







# LEARNER'S DICTIONARY

4TH EDITION

Provides invaluable guidance on the English language, and is the complete reference tool for learners of English.

Revised and updated to include detailed coverage of today's English in a clear, attractive format.

Ideal for intermediate level learners of English, and with full sentence definitions written in simple, natural English, this dictionary is easy to use and understand.

Thousands of updated examples, taken from the 4.5 billion word Collins Corpus, show learners how the words are used in authentic contexts.

This dictionary covers all the essential words, phrases and idioms that students at this level need to learn and provides help with grammar and usage.

Additional information is provided throughout the dictionary to help learners improve their fluency and confidence in using English. Informative and relevant vocabulary panels show how words are used in a range of everyday contexts.

In addition, this dictionary offers learners guidance on how to communicate effectively in English. The Language in Use supplement provides a wealth of invaluable information on how to write and speak English for different purposes using the appropriate language, style and tone.

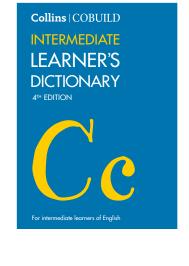
Further resources and activities to help learners make the most of the dictionary are available for free online.

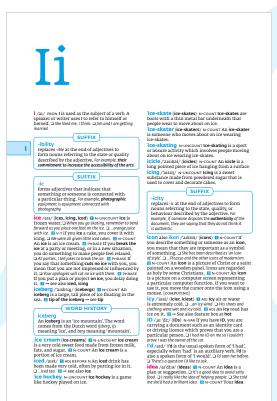
Ideal for students preparing for Cambridge English examinations

For learners comfortable at A2/B1, aiming to improve to B1/B2 of Common European Framework of Reference for Languages (CEFR)

Collins Cobuild Intermediate Learner's Dictionary 978-0-00-825320-2

Also available as an e-book for Kindle

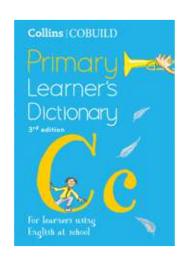






# Learner's Dictionar





An engaging illustrated dictionary for learners of English aged 7 and over – the ideal reference tool for young learners of English.

The dictionary has been specially created for primary school students, whose first language is not English, but who attend English-language schools.

Ideal for young learners of English and primary school students who are studying through the medium of English, the Collins COBUILD Primary Learner's Dictionary covers all the essential words, phrases and idioms that students need to learn.

The definitions are written using simple language and the dictionary contains thousands of examples of real English, showing the learner how English is really used.

With over 8,000 entries, the dictionary also includes a wide range of cross-curricular (CLIL) vocabulary items, which will help students studying in English to build their academic vocabulary, as

well as gain confidence in writing and speaking English inside and outside the classroom.

Completely age appropriate and supported by hundreds of line drawings to illustrate key terms, a full colour illustrated supplement of key topics for this level and simple definitions throughout making words even easier to understand.

Suitable for students of 7 and over who study through the medium of English at school (CLIL)



Collins Cobuild Primary Learner's Dictionary 978-0-00-825319-6

Also available as an e-book for Kindle

# out - outside

Out / adjective, adverb

1 away from a place: He took out his notebook.

2 not at home: I called you yesterday, but you were out.

3 no longer shining: All the lights were out in the house.

4 no longer burning; Please don't let the fire

o yoursised and for sale: Their new CD is ou now. Out adverb The book come out in June. O outside the area of play in games such as tennis and basketball. Compare with in: The referee agreed that the boll was out. 7 if you go out of a place, you leave it: She ran out of the house. 5 published and for sale: Their new CD is out

ran out of the house.

8 If you take something out of a container, you remove it; I took the key out of my handbag. out of used for talking about a smaller group that is part of a larger group: Three out of four people say there's too much violence

out of something
1 used for showing that something has
all been used; We're out of milk. Can you get some at the supermarket?

2 used for saving what something has been produced from; The house is made out of

wood.

outbox /autboks/ noun
the place that your computer stores
emails that have not yet been sent: I had
dozens of unsent messages in my outbox.

outbreak /autbreik/ noun
a sudden start of something bad: This is the
worst ever outbreak of the disease.

Outscome \_autkam/ noun

outcome /autkam/ noun
the situation that exists at the end of an
activity: It's too early to know the outcome of the election.

outdoor /,aut'do:/ adjective
happening outside and not in a building:
She enjoys outdoor activities like rock climbing.

She enjoys outdoor activities like rock climbing.

outdoors (autdox) adverb

happening outside rather than in a

building; it was warm enough to play outdoors

outer / auta/ adjective

covering the other parts of something;

This material forms the hard outer surface of the

tooth

outfit /'autfit/ noun

a set of clothes; I need a new outfit for the

outing /autin/ noun
a short trip, usually with a group of
people: We went on an outing to the local
cinema.

284

outline

cinema.

outline 1 / avoltain 1 noun

1 a general explanation or
description of something:
We are sending you an outline
of the plan.

2 the general shape of an
object or a person: He
could only see the dark outline
of the man.

outlone accument of the man outline of the man outline 2 autlant / werb (outlines, outlining, outlined) to give a general explanation or description of something: The report outlined some possible changes to the rules.

outlook / autlok / noun 1 what will probably happen: Thee conomic outlook is not good. 2 your general feeling about life: He had a positive outlook on life.
out of date also out-of-date adjective old-fashioned and no longer useful: The

old-fashioned and no longer useful; The rules are out of date. 

They were using an out-of-date map.

output /'autput/ uncountable noun

the amount that a person or a thing produces: There has been a large fall in industrial output.

outrage¹/,aut'reidʒ/ verb (outrages, outraging, outraged) to shock someone or make them very

angry: I was outraged by his comments. outrage 2 /'autreidʒ/ uncountable noun an intense feeling of anger and shock Several teachers wrote to the newspapers to

Several teachers wrote to the newspapers to express their outrage.

OutrageOus / autrend3as/ adjective shocking someone or making them very angry: It was outrageous behaviour.

Outside / ,aut'sand/ adverb not in a building, but very close to it: She went outside to look for Sam. • outside preposition She found him outside the clossroom.

outside 2 /aut'said/ noun

the part of something that surrounds or covers the rest of it; The outside of the





collins.elt@harpercollins.co.uk

# **COBUILD**

# **COBUILD**

# **American English Dictionaries**

# **COBUILD**

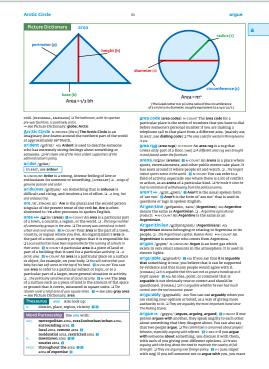
# Advanced American English Dictionary

## **2nd EDITION**

For upper-intermediate and advanced learners of English.

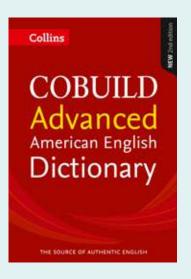
- Builds confidence: Up-to-date coverage of American English, with fullsentence definitions and authentic examples from the Collins Corpus, helps learners to understand exactly how to use today's language
- Improves vocabulary acquisition: Collocations, synonyms and related words, full-colour illustrations showing topic-related vocabulary, plus many more vocabulary-building features help learners to improve their language skills
- Develops fluency: The most frequent words are clearly labelled, helping learners to decide which words to learn first
- Helps with grammar, writing and speaking: A grammar reference and handbooks on written and spoken communication help improve accuracy and fluency
- Also available for Kindle











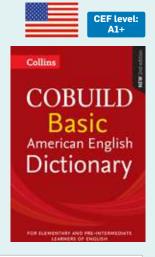
# **COBUILD**

# **Basic American English Dictionary**

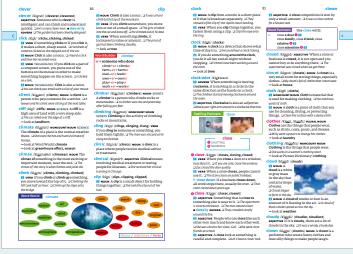
## **2nd EDITION**

For elementary and pre-intermediate learners of English.

- Improves confidence: Simple definitions and examples show essential words and phrases in American English, including a wide range of curriculum terms
- Helps learners to remember new words: Hundreds of vocabulary-building features provide visual and aural support, plus colour images improve understanding of key terms and topics
- Increases fluency: Clear labelling of the most frequent words show which words to learn first
- Includes basic vocabulary terms: Full definitions are included for all words on Dr. Robert Marzano's list of basic vocabulary terms
- Frequency indication: The most important words are clearly labelled to indicate which words to learn first
- Also available for Kindle



COBUILD



# **COBUILD**



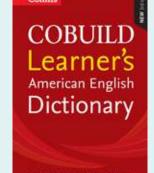


# **Learner's American English Dictionary**

## **3rd EDITION**

For intermediate learners of English.

- Builds confidence: Up-to-date coverage of essential American English words, phrases and idioms, including a wide range of curriculum terms
- Improves vocabulary and fluency: Extensive vocabulary-building features, such as the Visual Thesaurus, help with collocations, synonyms and related words
- Aids memory: Full-colour illustrations present vocabulary from key topics in a memorable way
- Helps with grammar, writing and speaking: A grammar reference and handbooks on written and spoken communication help improve accuracy and fluency
- Full sentence definitions: All words and phrases are explained in full sentences to show words in context, with authentic examples from Collins Corpus
- Also available for Kindle



COBUILD American Basic Dictionary 978-0-00-813579-9

COBUILD Learner's American English Dictionary

978-0-00-813578-2

# Reference

# **COBUILD Essential English Dictionary**

Also available as an e-book

An engaging, illustrated dictionary aimed at elementary and pre-intermediate learners of English of all ages. With over 8,000 entries, and an attractive full-colour illustrated supplement, this is the perfect dictionary for students who are starting out on their journey of learning English.

The dictionary includes:

- The essential words, phrases and idioms for this level
- Thousands of examples of real English from the Collins Corpus
- A thesaurus focusing on the most overused words to help students expand their vocabulary

# **COBUILD Phrasal Verbs Dictionary**

Free worksheets available online at www.collinselt.com/cobuild-resources

All the information learners of English need to understand phrasal verbs and how to use them.

- Thousands of British and American phrasal verbs explained
- The 700 most frequent phrasal verbs learners need to know clearly indicated with a \*
- Synonyms and antonyms help learners build their vocabulary

# **COBUILD Idioms Dictionary**

Free worksheets available online at www.collinselt.com/cobuild-resources

Provides in-depth information on thousands of British and American idioms, helping learners of English gain a fuller understanding of the language.

- Thousands of idioms explained in simple, natural English
- Examples of every idiom from the Collins Corpus illustrate how the idiom is used
- Includes idioms from varieties of English spoken all over the world, from Britain to the USA, from South Africa to Australia

# **COBUILD English Usage**

e Also available as an e-book

This unique reference guide is for intermediate to advanced learners who want to understand the meaning of words and how to use them correctly.

- Information and warning notes help learners to improve accuracy and avoid typical errors
- Topics section ensures that students are prepared for a range of situations, such as writing academic papers

COBUILD Essential English Dictionary 978-0-00-755653-3

COBUILD Phrasal Verbs Dictionary 978-0-00-743548-7

COBUILD Idioms Dictionary 978-0-00-743549-4

COBUILD English Usage 978-0-00-742374-3

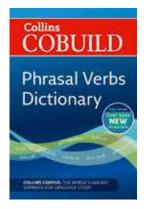
COBUILD English Usage for Kindle 978-0-00-746131-8

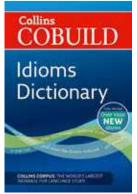
COBUILD English Usage for Epub 978-0-00-746130-1

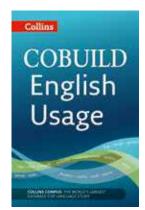




CEF level: B1-C2







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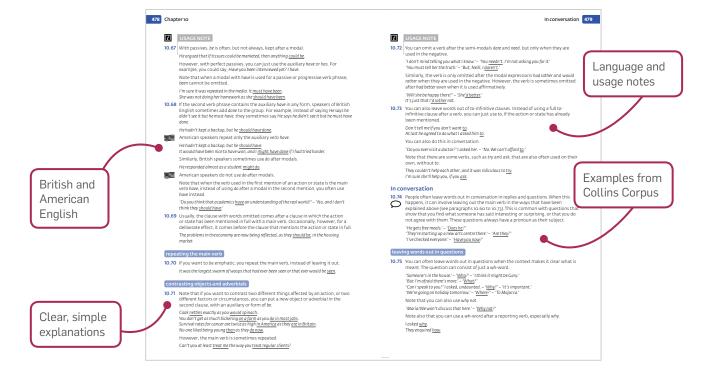
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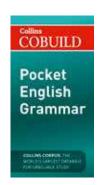
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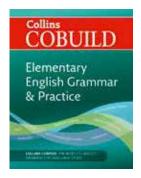
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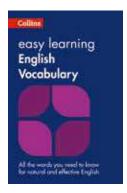
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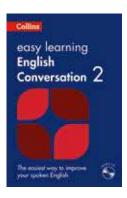
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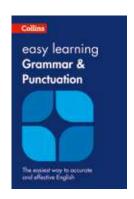
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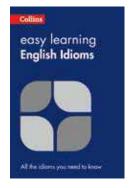












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