

PASS THE TOEIC® TEST

Advanced Course

MILES CRAVEN

CONTENTS

Introduction	vi
About the Course	vi
Brief Guide to the TOEIC® Test	ix
Listening Comprehension	1
Part 1: Photographs	2
Part 2: Question-Response	23
Part 3: Short Conversations	41
Part 4: Short Talks	65
Listening Comprehension Test	91
Reading	104
Grammar	105
Vocabulary	130
Part 5: Incomplete Sentences	170
Part 6: Text Completion	182
Part 7: Reading Comprehension	194
Reading Test	244
Practice Tests	270
Practice Test 1	270
Practice Test 2	308
Appendices	348
Answer Sheets	349
Score Conversion Chart	352
Essential Vocabulary	353
Understanding Accents and Spoken English	362
Tips on Taking the TOEIC Test	370

Reading

Grammar and Vocabulary Part 5 and Part 6

Grammar 105


- Modals and Semi-Modals 106
- Verb Forms and Tenses 108
- Stative Verbs 110
- Time and Tense 111
- The Future 111
- The Passive 113
- Conditionals 114
- Infinitives and *-ing* Forms 116
- Quantifiers and Pronouns 120
- Relative Clauses 122
- Participles 123
- Articles 123
- Subject-Verb Agreement 125

Vocabulary 130

- Word Forms 131
- Words that Look Alike 137
- Word with Similar Meanings 137
- Prepositions 139
- Commonly Confused Words 143
- Words with Multiple Meanings 147
- Collocations 148
- Connecting Ideas 158
- Phrasal Verbs 160


Part 5 Incomplete Sentences

- Overview 171
- Improve Your Performance
- Steps to Success 172
- Strategy Review and Tips 176
- Review Test 177

 Grammar and Vocabulary


Part 6 Text Completion

- Overview 183
- Improve Your Performance
- Steps to Success 185
- Strategy Review and Tips 189
- Review Test 190

 Grammar and Vocabulary

Part 7 Reading Comprehension

- Overview 195
- Improve Your Performance 197
- Steps to Success 210
- Strategy Review and Tips 224
- Review Test 225

 Question Types 198
Key Skills 200
Text Types 201

Reading Test 244